

## SARDAR PATEL UNIVERSITY

### Rules for Online Centralized Admission of Post-Graduate Programmes and PG Diploma Programmes

#### 1. Admissions to Post-Graduate Programmes and PG Diploma Programmes:

The University Admission Committee and Gujarat Common Admission Services(GCAS) shall guide, supervise and control the entire process of centralized admission of candidates to Post-Graduate and PG Diploma Programmes in the Department/Colleges/Institutions.

#### 2. Eligibility for Admission:

For the purpose of admission, a candidate shall fulfill the eligibility criteria as prescribed by University from time to time.

#### 3. Seats Available for Admission:

For the purpose of admission to the first year of the Postgraduate Programmes and PG Diploma Programmes, available seats shall include(as prescribed by University from time to time)

##### A. Grant-in-aid Seats:

(1) Seats available in the Postgraduate Programmes under Grant-in-Aid Category in the Grant-in-Aid Postgraduate Department of the University,

##### B. Self-Financed Seats:

(2) Seats available in the Postgraduate Programmes under Self-Financed category in the Postgraduate Department of the University,

(3) Seats available in the Postgraduate Programmes in the affiliated Colleges/Institutions,

##### C. Management Seats:

(4) Twenty percent seats of the sanctioned seats in the Postgraduate Programmes of the affiliated Colleges/Institutions.

#### 4. Seat Allocation for Various Categories:

##### 4.1 University Departments covered under SAP/CAS programme

Following the instruction from the UGC, New Delhi, to make provision for at least 20% of seats for admissions in the PG Programmes in the Departments under Special Assistance Programme, for students belonging to Universities of other states, and the suggestion of the Peer Team from NAAC, the allocation of seats for all Programmes shall be as follows:

A. Students of Sardar Patel University (on merit)	70%
B. Students of other Universities in the State of Gujarat (on merit)	10%
C. Students belonging to Universities of other states (on merit)	20%

##### 4.2 University Departments/Affiliated Colleges/Institutes which are not covered under SAP/CAS programme:

For admission to the PG Programmes in the Departments/Colleges/Institutes, which are not covered under SAP/CAS programme:

A. Students of Sardar Patel University (on merit)	87%
B. Students of other Universities in the State of Gujarat (on merit)	10%
C. Students belonging to Universities of other states (on merit)	3%

**4.3 Seat Allocation for Master of Education(M.Ed.)**

A. Admission will be given purely on merit basis. Aggregate marks/Percentage obtained at B. Ed./4 year integrated degree /DEI. Ed/D. Ed. will be considered and weightage of marks/percentage for merit is 80%.

B. Special weightage of 20% will be given as under:

- Maximum of 15% weightage will be given for Master degree (15% for Distinction, 10% for 1st class, 7% for 2nd class and 5% for Pass class)
- Maximum of 5% will be allotted to candidate who have to passed graduate Examination with compulsory English as a subject or completed a Bridge Course in English.

C. Subject wise Bifurcation

**1.Department of Education (For 50 + 05(EWS) = 55 Seats)**

Subject/ Category		SC	ST	OBC	EWS	PH	OPEN	TOTAL
SPU	ARTS (50%)	1	4	6	2	1	10	24
	SCIENCE (30%)	1	2	4	1	1	5	14
	COMMERCE (20%)	1	1	2	1	1	4	10
	<b>TOTAL</b>	<b>3</b>	<b>7</b>	<b>12</b>	<b>4</b>	<b>3</b>	<b>19</b>	<b>48</b>
OUG	ARTS (50%)	0	0	1	0	0	2	3
	SCIENCE (30%)	0	0	0	1	0	1	2
	COMMERCE (20%)	0	0	0	0	0	1	1
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>6</b>
OTG	---	0	0	0	0	0	1	1
<b>TOTAL</b>		<b>3</b>	<b>7</b>	<b>13</b>	<b>5</b>	<b>3</b>	<b>24</b>	<b>55</b>

**2. Shri. I. J. Patel M. Ed. Course(For 28 + 03(EWS) + 07(Mgts.) = 38 Seats)**

Subject/ Category		SC	ST	OBC	EWS	PH	OPEN	TOTAL
SPU	ARTS (50%)	1	2	3	1	1	5	13
	SCIENCE (30%)	0	1	2	1	0	4	8
	COMMERCE (20%)	0	1	1	1	0	3	6
	<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>12</b>	<b>27</b>
OUG	ARTS (50%)	0	0	1	0	0	1	2
	SCIENCE (30%)	0	0	0	0	0	1	1
	COMMERCE (20%)	0	0	0	0	0	0	0
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>
OTG	---	0	0	0	0	0	1	1
<b>TOTAL</b>		<b>1</b>	<b>4</b>	<b>7</b>	<b>3</b>	<b>1</b>	<b>15</b>	<b>31</b>

**3. Smt. B. C. J. College of Education - M.Ed., (Khambhat)(For 40 + 04(EWS) + 10(Mgts.) = 54 Seats)**

Subject/ Category		SC	ST	OBC	EWS	PH	OPEN	TOTAL
SPU	ARTS (50%)	1	2	5	2	1	9	20
	SCIENCE (30%)	1	2	3	1	1	3	11
	COMMERCE (20%)	0	1	1	1	0	4	7
	<b>TOTAL</b>	<b>2</b>	<b>5</b>	<b>9</b>	<b>4</b>	<b>2</b>	<b>16</b>	<b>38</b>
OUG	ARTS (50%)	0	0	1	0	0	1	2
	SCIENCE (30%)	0	0	0	0	0	1	1
	COMMERCE (20%)	0	0	0	0	0	1	0
	<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>5</b>
OTG	---	0	0	0	0	0	1	1
<b>TOTAL</b>		<b>2</b>	<b>6</b>	<b>10</b>	<b>4</b>	<b>2</b>	<b>20</b>	<b>44</b>

**4. Shree A. C. Shukla Post Graduate College of Education- Mahemdabad**

(For 40 + 04(EWS) + 10(Mgts.) = 54 Seats)

Subject/ Category	SC	ST	OBC	EWS	PH	OPEN	TOTAL
<b>SPU</b>	ARTS (50%)	1	2	5	2	1	20
	SCIENCE (30%)	1	2	3	1	1	11
	COMMERCE (20%)	0	1	1	1	0	7
	<b>TOTAL</b>	<b>2</b>	<b>5</b>	<b>9</b>	<b>4</b>	<b>2</b>	<b>38</b>
<b>OUG</b>	ARTS (50%)	0	0	1	0	0	2
	SCIENCE (30%)	0	0	0	0	0	1
	COMMERCE (20%)	0	0	0	0	0	0
	<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>OTG</b>	---	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>TOTAL</b>		<b>2</b>	<b>6</b>	<b>10</b>	<b>4</b>	<b>20</b>	<b>44</b>

\* EWSs as per Gujarat Govt. Notification No. EWS/122019/45903/A and dated: 23/01/2019, 10% of total seats added to Total Intake.

**5. Reservation of Seats.-**

For the purpose of admission, the reservation of seats for the candidates of Gujarat origin and belonging to various categories will be as per the proportion (in percentages) mention below:

- |   |     |
|---|-----|
| A. Scheduled Caste (SC) (on merit)                                  | 7%  |
| B. Scheduled Tribes (ST) (on merit)                                 | 15% |
| C. Socially and Economically Backward Classes (SEBC/OBC) (on merit) | 27% |
| D. Economically Weaker Sections (EWSs)(On Merit)                    | 10% |

- 5.1 The students belonging to SC/ST categories will have to produce income certificate (as declared by Government) for availing the benefit of exemption from the tuition fees.
- 5.2 The students belonging to SC/ST/SEBC & other reserved categories and having domicile in Gujarat State will be considered eligible as per the reservation policy declared by Gujarat State.
- 5.3 If a candidate belonging to a reserved category (SC/ST/SEBC/EWS) gets admission on unreserved/general seat on the basis of merits, he/she may be given admission on the unreserved/general seat as per his/her preference.
- 5.4 Applicants belonging to Scheduled Caste (SC) and Scheduled Tribe (ST) will be required to produce relevant certificates issued by the Collector/Prant Officer /Mamlatdar /Mahalkari /District Social Welfare Officer/Director of Social Welfare/District Backward Class Welfare Officer, along with certified true copies of the same.
- 5.5 Applicants belonging to Socially and Educationally Backward Classes (SEBC) will be required to produce a certificate (as per Schedule-K valid for financial year 2024-2025), issued by District Collector/District Development Officer/ Deputy Collector/ Asst. Collector/ Mamlatdar/ Mahalkari/ District Social Welfare Officer, along with certified true copies of the same and the Non-creamy Layer Certificate.
- 5.6 For the candidates belonging to Economically Weaker Sections (EWS): As per Gujarat Government notification No. EWS/122019/45903/A and dated: 23/01/2019,"Applicants belonging to Economically Weaker Sections (EWS) will be required to produce a certificate (as per valid for financial year 2024-2025), issued by District Magistrate/Collector/Additional Collector/Dy. Collector/Asst. Collector/Revenue officers not below the rank of the Mamlatdar/Tehsildar/Taluka Vikas Adhikari(TDO)/ District Dy. Director(Developing Caste Welfare)/Social

- Welfare Officer (Developing Caste Welfare). It is certified here that, for the reservation under Central Government the Competent authorities for issuing Certificates for eligibility shall be Officers not below the rank of Tehsildar/Mamlatdar."
- 5.7 No Caste Certificate/Non-creamy Layer/EWS Certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 5.8 No certificate to the effect of non-inclusion in Creamy Layer shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat. Such certificate shall be valid for the academic year in which the candidate is seeking admission.
- 5.9 The admission of a candidate belonging to a reserved category on a reserved seat shall be valid subject to the verification of Caste Certificate/Non-creamy Layer/EWS Certificate issued to him/her by the authority empowered by the State Government. In case the Caste Certificate/Non-creamy Layer/EWS Certificate is found to be invalid on verification, he/she shall not have any right to claim his/her admission on reserved seat, and if he/she has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the fulfilment of merit and eligibility criteria.
- 5.10 If any seats under the reserved category remain vacant after granting admission to all candidates of reserved categories on respective reserved seats, such seats shall be considered as the unreserved/general category seats.
- 5.11 **Reservation for Physically Disabled Candidates:**  
Five percent (5%) of the available seats in each category shall be reserved, in accordance with the provisions of section 32 of "THE RIGHT OF PERSONS DISABILITIES ACT - 2016" (49 of 2016) for the persons with benchmark disability who can perform the academic activities in the respective programme. A candidate with disability shall have to submit certificate of disability issued and duly signed by the Civil Surgeon, along with certified true copies of the same.  
**Explanation:** "person with disability" means a person suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority.
- 5.12 If any seat could not be filled under SC, ST, (After inter-transferability of SC&ST Seat), SEBC (OBC) and PH categories and remains vacant as a result, it will be filled up on open merit by admitting students belonging to Sardar Patel University.
- 5.13 After considering all the applications if there remains any vacancy, it will be filled up by the students belonging to SPU and other universities in the state of Gujarat on merit.
- 5.14 The total intake capacity in Programmes under grant-in-aid with regular fees, 10% additional supernumerary seats may be filled up in each programme run on self-financed basis on recommendations of Head of the Department and approved by Hon. Vice Chancellor, for meritorious (with first class) students.
- 5.15 Economically Weaker Sections (EWSs) as per Gujarat Government notifications No. EWS/122019/45903/A and dated:23/01/2019:-**  
Applicants belonging to Economically Weaker Sections (EWS) will be required to produce a certificate (valid for financial year) issued by District Magistrate/Collector/Additional Collector/Dy. Collector/Asst. Collector/ Revenue officers not below the rank of the Mamlatdar/ Tehsildar., / Taluka Vikas Adhikari(TDO)/ District Dy. Director, (Developing Caste Welfare(/ Social Welfare Officer (Developing Caste Welfare)/ It is certified here that, for the reservation under Central Government the Competent authorities for issuing Certificates for eligibility shall be Officers not below the rank of Tehsildar/Mamlatdar.

### 5.16 Reservation for the Children of Defence personnel and Ex- Servicemen:

- 5.16.1 One percent (01 %) of available seats shall be reserved for the children of Defence personnel and Ex-Servicemen for admission.
- 5.16.2 A candidate claiming admission against Ex-Servicemen category shall be required to submit a certificate duly issued by the Director, Sainik Welfare Board and Gujarat State or by the District Sainik Welfare Officer. In-Service Defence personnel shall be required to submit certificate to that effect duly issued by the Commanding Officer of the respective unit in which they are serving.
- 5.16.3 The seats remaining vacant against the category of Defence personnel and Ex-Servicemen shall be filled up from the merit list of unreserved/general category candidates.

### 6. Online Registration for admission.-

- 6.1 A candidate seeking admission shall apply on-line for the registration of his/her candidature, on Gujarat Common Admission Services (GCAS) website: [gcas.gujgov.edu.in](http://gcas.gujgov.edu.in) and the University web-site and, within the time-limit stipulated.
- 6.2 A candidate who intends to make application for admission in more than one course shall require to make only one time registration. He/she is eligible for admission in desired courses.
- 6.3 The University shall publish the date of registration, last date for submission of online Application Form, and other relevant information by advertisement in the prominent newspapers widely circulated in the State, by web-site and by such other means as it may consider convenient/necessary.
- 6.4 For the purpose of Processing of Application form, a candidate shall be required to make payment of such sum towards the Processing of Application form fee as determined by the Admission Committee. The Processing of Application form fee shall not be refundable.
- 6.5 Student shall be produced following original documents along with the hard copy of the Application Form at concerned college at the time of admission.
- (i) H.S.C. Examination (Std. 12th) Mark-sheet,
  - (ii) Qualifying Examination Mark-sheet/ statement of marks of final year, (% equivalent certificate is to be attached if the marks statement is in Grade/CPI/CGPA or any other format except in % marks)
  - (iii) Degree Certificate,
  - (iv) Caste certificate for a candidate belonging to Scheduled Castes(SC), Scheduled Tribes(ST) and Socially and Educationally Backward Classes (SEBC), Economically Weaker Sections(EWS), issued by the authority empowered by the Government of Gujarat in this behalf (if applicable).
  - (v) For SEBC Non-creamy Layer (NCL) certificate of the family, issued for the relevant academic year, by the authority empowered by the Government of Gujarat in this behalf (if applicable).
  - (vi) Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/competent authority, in case of a Physically Handicapped candidate (if applicable).
  - (vii) Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer (if applicable).
  - (viii) A copy of certificate of In-Serviceman duly issued by the Commanding Officer of the respective unit, in which he/she is serving (if applicable).
  - (ix) Those who have gape in a study more than year has to submit an Affidavit for the period of gape.

- (x) Such other certificates as the Central Admission Committee deem necessary.
- (xi) Those who have gape in a study more than year has to submit an Affidavit for the period of gape.

**Note: The candidate shall attach only those copies which are necessary to be attached with the application form.**

**7. Preparation of Merit List:**

Admission shall be based on Merit only. The University shall prepare the merit list. An Applicant can see his/her merit rank on Applicant's Desk of the candidates who have applied online for admission in the prescribed form, and who have got their application verified from Approved Help Centre along with Original documents, within the prescribed time limit, and who are found eligible for admission.

The percentage of marks obtained by the candidate in the Bachelor's Degree would be calculated based on the Practices followed by the University/Institute from where the candidate has obtained the degree. In case the candidates are awarded Grades/CGPA instead of marks, the conversion of Grades/CGPA to percentage of marks would be based on the procedure certified by the University/Institution from where they have obtained the bachelor's degree. In case the University/Institution does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's obtained CGPA by the maximum possible CGPA and multiplying the result with 100.

**8. Correction of Marks:**

After the declaration of provisional merit, the student can request for corrections, if any by producing required documents at the University grievance cell within the stipulated time. University grievance cell will verify and make necessary corrections in the University Portal.

**9. Admission Procedure:**

The admission procedure shall be carried out in the following manner:

- 9.1 The University Admission Committee and Gujarat Common Admission Services (GCAS) shall publish the schedule of admission process on GCAS web-site: <https://gcas.gujgov.edu.in/> or University website [www.spuvvn.edu/students\\_corner/admissions](http://www.spuvvn.edu/students_corner/admissions) and by such other means, as it may consider convenient.
- 9.2 The candidate shall be required to indicate his choices of department/colleges/institutions in the application form. The allotment of seats in respective department/colleges/institute shall be made on the basis of merit, category of the candidate and availability of seats.
- 9.3 The University shall prepare provisional and final merit lists of the eligible candidates.
- 9.4 The provisional and final merit lists will be available on the Applicant's Desk of the student and by such other means, as the University may consider convenient.
- 9.5 Allotment of seats shall be made on the basis of merit, category of the candidate and availability of seats. The student shall be issued a provisional admission letter(provided in Applicant's Desk) for the confirmation of admission to the Department/ college/ institute as per the merit criteria.
- 9.6 If a candidate or his/her representative fails to remain present, along with the hard copy of the Application Form and documents for the admission process on the stipulated date and time at respective department/college/institute or if a candidate fails to pay the University approved fees at respective department/college/institute, he/she losses the right to admission on the merit basis.
- 9.7 If applicant fails to pay full amount of fees in cash online it would result in loss of right to admission based on merit-ranking.
- 9.8 **Internet Mark sheet:** University competent Authority certified **Internet** or

**provisional mark sheet** must containing **final CGPA** and other credentials will be considered equivalent to original mark sheet, subject to produce original mark sheet as and when it is issued. Any mark sheet without final CGPA shall not be accepted for the verification purpose and summarily admission form shall be rejected.

9.9 The applicants from other than Sardar Patel University who are admitted shall be required to produce Migration Certificate to get their Final Eligibility Certificate (FEC) from Sardar Patel University within a month of their enrollment, failing which their result of the first semester University Exam shall be kept as pending. In such case, upon producing Migration Certificate, the student will be charged Rs. 1000/- {As per Uni. OD. 94(1)} as a penalty.

9.10 **Registration in Parallel Degrees:** A student is not allowed to register him/her self simultaneously for more than one full time course. If at any time it is found to be otherwise, his/her admissions will *ipsofacto* stand cancelled and all the fees and deposits paid by him/her will stand forfeited.

9.11 The applicants seeking admission to the Postgraduate/PG Diploma Programmes in department/colleges/institutes **MUST** inform the University without fail if they were booked for adopting unfair means in the earlier Examinations and were punished for the same. In case they have been booked for adopting unfair means and a decision is awaited, then the decision of the University regarding their admission will be final and binding even if they have been admitted to any programme.

#### 9.12 **Attendance:**

9.12.1 The number of days of attendance necessary for keeping terms shall be 80% of the total working days separately for each term.

9.12.2 The Principals and the Heads of Institutions shall keep a register of the daily attendance of duly admitted students.

9.12.3 Continuous absence without a valid reason for more than 6 weeks shall be deemed as discontinuation of that semester. If a student wishes to continue in the college/department he/she may seek fresh Registration in the same semester in the next academic year.

#### 9.13 **Discipline:**

High standard of discipline is expected from all the students enrolled. A basic guideline of the code of conduct has been included in the agreements signed by the students & parents/Guardians, at the time of admission.

#### 9.14 **Anti Ragging**

In pursuance to the Judgment of the Honorable Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the University Grants Commission has framed "UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009" which have been notified on 4th July, 2009 in the Gazette of India and second amendment have been notified on 29<sup>th</sup> March 2014 in the Gazette of India. These regulations are mandatory for all Universities/Institutions. The UGC has made it mandatory for all students and parents to submit anti ragging related affidavits to the institutions at the time of admission.

##### **Preventive measures for Anti-Ragging**

- (1) At the time of admission, all colleges/Department may erect suitable hoardings/bill boards/banners in prominent places within the campus to exhort the students to prevent or not to indulge in ragging and also indicating therein the names of the officials and their telephone numbers to be contacted in case of ragging.
- (2) All colleges/departments should form an Anti-Ragging-Committee and squads and dedicated cadre of wardens and professional counselors to ensure that the directions of Honorable Supreme Court of India and Justice Raghavan Committee recommendations are followed without exception.
- (3) An affidavit must be obtained from every Student, Parent/Guardian separately.
- (4) Every student and parents/guardian have to fill an online anti ragging undertaking.

(<https://antiragging.in>)

### 9.15 Women cell and Internal Complain Committee (ICC)

University/Department/College shall constitute Women Cell and Internal Complaints Committee (ICC) as per sexual harassment at workplace (prevention, prohibition and redressal) Act, 2013.

9.16 Applicants seeking admission to the Postgraduate Programmes in University Departments/affiliated colleges/institutes shall inform the University without fail, if they were booked for adopting unfair means in the earlier Examinations and were punished for the same. In case they have been booked for adopting unfair means and a decision is awaited, then the decision of the University will be final and binding even if they have been admitted to any programme.

### 10. Fee.-

- 10.1 Admission granted to the student will automatically be treated as cancelled in case the student does not pay the tuition fee along with penalty by the date decided by the University.
- 10.2 A candidate who gets admission in the grant in aid category shall have to pay such fees, as may be determined by the Government, at such stages, as may be determined by University.
- 10.3 A candidate who gets admission in self financed category in Departments/Colleges/Institutions shall have to pay such fees, as may be determined by the University.
- 10.4 If a candidate, who has paid the fees after getting admission, gets his admission cancelled, his/her fees shall be refunded by the concerned Department/College/Institute as per the UGC and University norms.

### 11. Cancellation of Admission and Refund of Fee:

After getting admission, if student wants to cancel his/her admission has to give one application to the university.

In case of a candidate withdrawing his candidature after completion of admission process, for any reason whatsoever, he may request in writing to the Departments/college or institution in which he is granted admission, for refund of fee paid by him. In such case the fee shall be refunded, by such college or institution, as per the following UGC norms.

11.1 If a student chooses to withdraw from the program of study in which he/she is enrolled, the institution concerned shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees *	Point of time when notice of withdrawal of admission is served to College/Institute/University
(i)	100%	15 days before the formally-notified last date of admission
(ii)	90%	Less 15 days before the formally-notified last date of admission
(iii)	80%	15 days or less after the formally-notified last date of admission
(iv)	50%	30 days or less, but more than 15 days after formally-notified last date of admission
(v)	00%	More than 30 days after formally-notified last date of admission

\* (Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

11.2 In case of (i) in the table above, the Concerned shall deduct an amount not more



than 10% of the aggregate fees as processing charges from the refundable amount.

**12. Ineligibility for admission on production of false documents:**

During verification of documents at time of admission/registration finds any certificate or testimony or information submitted by any candidate, incorrect or false, the candidature of such candidate shall be cancelled for that year and he shall be disqualified for admission for the period of next two years.

**13. Vacant Seats:**

13.1 After offering admission to all the candidates whose names appear in the merit lists or after completion of the admission process, where considerable number of seats falls vacant and it appears to the Central Admission Committee to fill the vacant seats, it may conduct the open of admission process. The candidate, who opts to participate in such process by filling online application form, shall be considered for such rounds. Such vacant seats shall be filled by the Department/College/Institute, in accordance with the directions of the Central Admission Committee. Vacant seats shall not be filled/transferred after formally-notified last date of admission by the SPU.

13.2 If there is a vacancy in Grant-In-Aid category after admission procedure is over, transfer of Self-Finance category to Grant-In-Aid category shall be from Second Semester only.

**(The process of transfer of Self-Finance Category to Grant-In-Aid category shall be completed within first Semester only. Student shall be transfer to Grant-In-Aid category from Second Semester onward.)**

**14. Admission to Management seats:**

14.1 After completion of first round of Central Admission Process, the Management Seats may be filled, by the management of the respective colleges or institutions provided that no candidate shall be admitted against the management seat unless he/she fill online application form on the University website.

14.2 The admission process for filling up of Management Seats shall be carried out by the management of the respective colleges or institutions strictly on the merit based criteria.

14.3 The colleges or institutions shall collect the fees, as may be determined by University.

**15. Interpretation:**

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Honorable Vice Chancellor, Sardar Patel University shall be final.