

Best Practices 1

Format for Presentation of Best Practices

1. Title of the Practice

Advance planning of Academic Calendar to complete teaching and exams in a timely manner

2. Objectives of the Practice

Planning is a key to the success of every well-intended work. Evaluation is one of the vital components of academic activities and timely conduction of it ensures the smooth realisation of academic goals. The academic calendar is planned to ensure the maximum teaching weeks as per the UGC norms in the CBCS system. The practice of continuous evaluation of the students by conducting Internal as well as Exams in time is closely adhered. The major objectives are:

- To improve teaching-learning quality
- To plan and complete activities within the deadlines
- To instil a sense of responsibility and professionalism

3. The Context

The regular and declared public holidays coupled with students taking off from teaching for a few days have been the main challenges faced in the above-stated objectives. Many times, the curricular, co-curricular, and extra-curricular activities got affected. Thus, the planning of the academic calendar really helped. This practice is helping the stakeholders remember the key dates and plan their activities accordingly.

4. The Practice

In order to ensure continuous teaching, our faculty members exchange their lectures and practical sessions (wherever applicable) with the other teachers/faculty members in their leave of absence. The conduction of classes is done as per the designed timetable by allotting 40 hrs of teaching load to all the faculty members irrespective of their designation.

5. Evidence of Success

The students registered in the departments have performed well in the Internal and External Exams as compared to the other students that are studying in the affiliated colleges. At an average of 93%, the success rate of clearing all the courses in the offered subjects range from 87 to 100%.

6. Problems Encountered and Resources Required (in about 150 words).

Shortage of staff is one of the major challenges faced here. However, the cooperation and commitment of the faculty members and the practice of lecture arrangement in one's absence have helped in meeting the set dates and deadlines.

The faculty members, however, are fully engaged and occupied with continuous teaching and related academic activities and therefore the vacant teaching positions need to be filled on a priority basis so that each faculty member can spare more time for research work.

7. Notes (Optional): Nil

Best Practice 2

Format for Presentation of Best Practices

1. Title of the Practice

Financial Assistance for Meritorious students from the Self-Financed Fund

2. Objectives of the Practice

The university has been implementing the policy of admitting students for various PG Programmes in the Self-financed category strictly based on merit and as per the reservation policy of GoG. The objective is to provide opportunities to learners who for some reasons could make it to the grant-in-aid seats but wish to study at this university. Another objective is also to generate additional resources for various academic and development programmes that are not covered under the government grant. Every semester 10% of the total fees collected under the SF Programme is earmarked for the award of scholarship to the students admitted under the SF programme based on their merit and financial background. The major objectives are:

- To increase opportunities for the students to have an access to higher education
- To address their financial concerns to some extent and help them focus on studies
- To motivate them to perform better in academics

3. The Context

In view of the increasing enrolment in higher education, it is quite possible that all the deserving students, despite all the efforts made by the government, do not get scholarships. But there are students whose studies suffer because of the financial crunch. In such a scenario, such an initiative can prove a boon and be a life-changing reward with long-term positive consequences.

4. The Practice

Conceptualised in 2005, the practice of financial support from their own fees to the students is unique and reflects the intentions and vision of the university to provide higher education access to the deserving students over and above the grant-in-aid intake. Criteria are fixed, based on that a merit-based list is prepared the scholarship is awarded. The amount and number of the scholarship will vary but many students have got the benefit of this initiative.

5. Evidence of Success

Such a practice helps increase the gross enrolment ratio in the higher education system. In addition to this, financial aid is the explicit advantage but working harder and remaining motivated are the implicit and more important advantages of this practice. In addition to this, it brings great satisfaction to the achievers. Students from the economically weaker section also take admission in many courses and are confident that their hard work would get some financial assistance. The data of the last three year is a proof that such a practice has helped a good number of students based on their academic performance.

No.	Academic Year	No of Beneficiaries	Amount Distributed as Scholarship
1.	2015-16	113	9,97,900
2.	2016-17	212	23,09,460
3.	2017-18	101	16,60,380/-
	Total No of Beneficiaries and amount distributed as scholarship	426	46,67,740

6. Problems Encountered and Resources Required

The increase in the intake capacity of students in each programme is also increasing the teaching workload and the present fee structure does not allow us to recruit qualified teachers under the SF Programmes.

7. Notes (Optional): Nil